

Privacy Policy

1. This document ("**Privacy Policy**") is part of the "Additional Policies" referred to in the Terms of Use, at <https://board.vision/TOU>, as amended from time to time ("**TOU**"). The Privacy Policy covers the information practices, including how Trusted Services Pte. Ltd. (Company Registration Number: 199101481N), a company incorporated in Singapore and having its registered address at 111 Somerset Road #14-31 TripleOne Somerset Singapore 238164 ("**TSV**" or "**we**", "**us**", "**our**" as the case may be) collects, uses, discloses, processes or handles the personal data that your Business, and each of its registered users (referred to hereinafter as "**you**", "**your**" or "**User**") you may provide in the course of the use of the Site and/or Services, or in connection with your dealings with, through, or on the same.
2. For the purposes of this Privacy Policy:
 - a. "**personal data**" as referred herein means data, whether true or not, about an individual who can be identified — (a) from that data; or (b) from that data and other information to which the organization has or is likely to have access (which includes, for avoidance of doubt User Credentials);
 - b. "**data intermediary**" means an organization which processes personal data on behalf of another organization but does not include an employee of that other organization; and
 - c. "**processing**" in relation to personal data, means the carrying out of any operation or set of operations in relation to the personal data, and includes any of the following: (a) recording; (b) holding; (c) organization, adaptation or alteration; (d) retrieval; (e) combination; (f) transmission; and (g) erasure or destruction.
3. Except where a different meaning is set out, the terms in this Privacy Policy have the same meaning as in the TOU. This Privacy Policy may be amended or updated from time to time, and the latest version will be posted at <https://board.vision/privacypolicy> and take effect from the date and time of posting.
4. **Purposes for which personal data is collected, used, disclosed, processed or handled** – In respect of all personal data you provide to us (including on or through the Site and/or Services), you consent to the collection, use, disclosure, processing or handling, by us or our affiliates (including any data intermediary of ours, related companies or affiliates) of such personal data, for the following purposes:
 - (a) responding to your queries, requests and feedback;
 - (b) to maintain your account with us and process payments or verify your identity / entitlement to use the Site and/or Services or any part thereof;
 - (c) to provide you with the Site and/or Services, and certain Third Party Services;
 - (d) to complement and supplement the provision of services to you under a separate agreement relating to the preparation of any the following documents as part of an agreement for the provision by TSV of corporate secretarial services;

- (e) to communicate with you to inform you of changes to the Site and/or Services, or our policies, terms and conditions and other administrative information;
- (f) to comply with our obligations under the TOU or enforce our rights under (or in connection with) the same;
- (g) to carry out the specific purpose for which your personal data was volunteered or provided to us;
- (h) to comply with any applicable law, judgment, order, code, standard or regulation and participate in (or co-operate with) legal, regulatory or administrative proceedings or directions or to assist in law enforcement and investigations by relevant authorities;
- (i) to protect and safeguard the operation of the Site and/or Services including preventing, detecting, reporting and supporting / assisting in investigations into any crime (including fraud, theft, money laundering, terrorism misuse or abuse of the Site and/or Services), cybersecurity incidences or risks, or any of the same where suspected;
- (j) to conduct or facilitate audits for the purposes of meeting legal requirements, compliance or industry standards, or as may be desirable to enhance the standing, quality, scope and capacity of the Site and/or Services;
- (k) to manage our infrastructure and business operations and to comply with internal policies and procedures;
- (l) to facilitate business asset transactions (which may extend to any merger, acquisition or asset sale) involving any TSV group entity;
- (m) matching and profiling your user profile to provide you with content, articles and information which may be of interest and relevance to you and to improve your user experience with the Site and/or Services;
- (n) analysing your use of the Site and/or Services for internal business purposes and to improve the Site and/or Services;
- (o) sending you updates and information which you may have requested or which we think may be of interest to you; and
- (p) such other purposes as may be reasonably related to the above.

2. **Consents** – The use of the Site and/or Services, is subject to the condition that you hereby warrant and represent to us that any personal data has been provided for any purposes stated in this Privacy Policy is with, at all times, full consent of the individual identified by the personal data, such consent not having been revoked except where adequate and reasonable advance notice of the same has been given and duly acknowledged by us. You agree and acknowledge that the withdrawal of any consents may impact the ability to proceed with or use any of the Site and/or Services including our ability to comply with any obligations under the TOU and such withdrawal of consent will be on the basis that you will release us from any obligations in connection with the same, and that you will indemnify, and hold harmless all Indemnitees from and against any claim, demand, loss, damage, cost, or liability (including reasonable legal fees) which any of the Indemnitees may suffer or suffers in connection with or arising from such withdrawal.

3. **Accuracy, Completeness and Updating of personal data** - The use of the Site and/or Services, is subject to the condition that and you hereby warrant and represent to us that any personal data has been provided for any purposes stated in this Privacy Policy is, at all times, accurate, complete, and kept up to date by you at all times. You can provide us with updates to any information in accordance with the terms of this Privacy Policy.
4. **Your obligations to ensure security and confidentiality** – You are solely responsible for maintaining the security and confidentiality of any personal data provided or made available by or through you (including, without limitation, any User Credentials) and where any of the Site is installed or accessed via any device, you agree that you will safeguard the access to the use of the same on that device by applying security measures as may be reasonably appropriate.
5. **Transfers of your data / Data export** – In submitting personal data to us, the personal data may be transferred or exported to locations in other territories outside of your location for the purposes of data processing (as defined above) by third party data intermediaries. We endeavour, in doing so, and in each instance in accordance with applicable laws, and require such data intermediaries (as defined above) to comply with all applicable laws and to provide an equivalent standard of protection for such personal data as such personal data would have received had the personal data remained in your territory. Such personal data may be stored in servers operated by third party service providers.
6. **Cookies / log files** - As with most other websites, we collect and use the data contained in log files. The information in the log files include your internet protocol ("**IP**") address, your ISP (internet service provider), the browser you used to visit our site, the time you visited our site and which pages you visited throughout our site. When you visit or interact with our sites, services, we or our authorized service providers may use cookies, web beacons, and other similar technologies for collecting and storing information to help provide you with a better, faster, and safer web experience. Note that:
 - a. A cookie is a small file containing a string of characters that is sent to your computer when you visit our websites for record keeping purposes. Cookies are stored in your browser's file directory, and the next time you visit the website, your browser will read the cookie and relay the information back to the website or element that originally set the cookie.
 - b. Depending on the type of cookie it is, cookies may store user preferences and other information, such as how a visitor arrives at our sites, what kind of browser a visitor is on, what operating system a visitor is using, a visitor's IP address and a visitor's click stream information and time stamp (for example, which pages they have viewed, the time the pages were accessed and the time spent per web page). There are several types of cookies: (i) Session cookies expire at the end of your browser session and allow us to link your actions during that particular browser session; (ii) Persistent cookies are stored on your device in between browser sessions, allowing us to remember your preferences or actions across multiple sites; (iii) First-party cookies are set by the site you are visiting; and (iv) Third-party cookies are set by a third party site separate from the site you are visiting.
 - c. The use of cookies, web beacons and similar technologies by us on our website have different functions. They are either necessary for the functioning of our services, help us improve our performance, or serve to provide you with extra functionalities.
 - d. Cookies can be disabled or removed by tools that are available in most commercial

browsers. The preferences for each browser you use will need to be set separately and different browsers offer different functionality and options. Deleting cookies does not mean you are permanently opted out of any advertising program. Unless you have settings that disallow cookies, the next time you visit a site running the advertisements, a new cookie will be added.

- e. We offer certain site features and services that are available only through the use of these technologies. You are always free to block, delete, or disable these technologies if your browser so permits. However, if you decline cookies or other similar technologies, you may not be able to take advantage of certain site features or services tools. For more information on how you can block, delete, or disable these technologies, please review your browser settings.
- f. What do we use cookies for?
 - (i) For the purposes set out above in this Privacy Policy;
 - (ii) to help speed up your future browsing activities and boost your overall user experience on the Site and/or Services;
 - (iii) to enable the Site to operate, for example, cookies that enable you to log onto secure parts of the Site or use the Services;
 - (iv) to track you as you navigate the Site and to enable the use of any features of the Site and/or Services; and
 - (v) to personalise the Site and/or Services for you.

7. **Queries concerning your personal data** – If you have any queries, comments or instructions relating to your personal data or this Privacy Policy, please direct them to our data protection officer at the following addresses:

Name: Tracy Lee
Email: dataprivacy@board.vision
Address: 111 Somerset Road #14-31
TripleOne Somerset
Singapore 238164
Telephone number: (65) 6909 7001

PRIVACY POLICY LAST UPDATED: 1 November 2018